

TENTATIVE AGENDA

AGENCY RECORDS MANAGEMENT OFFICERS CONFERENCE
April 29 - May 1, 1968

MONDAY, APRIL 29

9:00 a.m. WELCOME AND OPENING REMARKS
9:15 a.m. SESSION 1 - PAPERWORK AND THE COMPUTER
10:30 a.m. SESSION 2 - BASIC COMPUTER CONCEPTS
1:15 p.m. SESSION 3 - COMPUTER NUMBERS SYSTEMS
3:00 p.m. SESSION 4 - INPUT/OUTPUT CONCEPTS
7:45 p.m. SESSION 5 - INTRODUCTION TO THE NARS INFORMATION
RETRIEVAL WORKSHOP

TUESDAY, APRIL 30

9:00 a.m. SESSION 6 - DIRECT ACCESS CONCEPTS
10:30 a.m. SESSION 7 - COMPUTER PROGRAMMING SYSTEMS
1:15 p.m. SESSION 8 - COMPUTER OPERATION SYSTEMS
3:00 p.m. SESSION 9 - TELE-PROCESSING
7:45 p.m. SESSION 10 - THE NEW U.S. GOVERNMENT CORRESPONDENCE MANUAL

WEDNESDAY, MAY 1

9:00 a.m. SESSION 11 - PLANNING FOR 1969 WASHINGTON METROPOLITAN
AREA CLEANOUT CAMPAIGN
1:15 p.m. SESSION 11 - (Continued)
3:30 p.m. CLOSING

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